



FRAMES & LADDERS

- Rungs – Free from damage
Castings – No cracks
Weld – Free from cracks
Uprights/tubes – Straight
Spigots
Reinforcements
Clip-in guard rail/Hand rail frames
Ladder/Stiles/Rungs – Free from damage

DECKS/PLATFORMS

- Hooks –Function freely
Supports
Welds – Free from cracks
Deck fixing rivets
Deck damage
Hinges – Function
Labels – States SWL

TOE BOARDS AND CLIPS

- Timber – Straight
Fittings - Function

CASTOR AND ADJUSTABLE LEGS

- Adjusters – Moves freely
Thread – Free from damage
End Collar – Free from damage
Straightness
Wheels – Move & Rotate
Spindle
Brake – Check function
Housing
Spigot

OUTRIGGERS OR STABILISERS

- Castings – Free from damage
Tubes – Straight & free from dents
Foot
Nuts & Bolts
Interlock Clips – Function
Welds – Free from cracks
Clip function

Please keep this leaflet safely as it may be required for future reference



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- WORK AREA
1. Make sure that the area is clear and safe and that no one is near to you or could distract you.
2. Protect other people from the risk associated with working at height. Warn others to keep away, place barriers and signs around your work area.
3. In certain locations, such as public and pedestrian areas, a permit or written authority may be required from the local government.
4. Use with caution on uneven or sloping surfaces. Ensure that the ground is inspected for hidden underground services or ducts.
5. Keep away from electrical services and where possible isolate potential risks from other services.
PERONS USING/ASSEMBLING OR DISMANTLING MOBILE ACCESS TOWER
1. The following items of personal protective equipment (ppe) are the minimum that should be worn whenever using mobile access towers.
2. You must wear suitable protective footwear ideally safety boots to EN345.
3. Hard hat with chin strap to EN397.
4. Persons working near this equipment will also need to wear appropriate personal protective equipment.
7. Before setting up the mobile access tower make sure the ground surface is suitable. Where the equipment may be used on soft or uneven ground, castors should be replaced with base plates and appropriate load bearing boards.
8. Do not use the mobile access tower outside if it is windy. Take care using sheeting and tarpaulins on the tower. They will act like a sail if the wind catches them.
9. When drilling or using other equipment on the platform, take care not to topple the tower by pushing too hard against the side of a building or other rigid structure.
10. Do not move the mobile access tower until all persons and equipment has been removed. Push and pull the mobile access tower to its new position while standing on the ground.
11. If moving the tower in adverse conditions, uneven ground or slight wind, it may be safer to reduce the height of the tower and re-erect it at the new location.
12. Under certain conditions it may be necessary for the mobile access tower to be "tid-ed-in" using approved methods. Seek advice from your supplier.
13. Ensure that the required guard rails/hand rails and toe boards are in position on all working decks/platforms. Under ON circumstances must these be removed. In most circumstances these are a mandatory requirement.
14. Ensure that where platforms have hinged openings, these remain closed when working from the equipment.
15. Inspect the components before use – using the simple check guide on the reverse of this leaflet.

- INSURANCE
1. Under the terms of hire, you are responsible for the safe custody of the equipment. You must indemnify the hire company against loss or unreasonable damage such as vandalism.
2. Some hire companies will offer insurance cover at an extra cost. However, you must always secure the equipment yourself against theft or vandalism.
3. In addition, you should be aware that if you cause any damage to property belonging to a third party, or if you are involved in a highway accident, it is unlikely that a normal insurance policy will give you any protection.
4. If you are in doubt about your insurance cover, check with the hire company or the insurer straight away.
5. You may want to read this leaflet again. Please keep it until you finish work.
SETTING UP
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